

# Mandated Reporter Training

2024

It has been signed into law amendments to Social Services Law 413 requiring the addition of Adverse Childhood Experience and Trauma, Implicit Bias, and Identification of Child Abuse within New York State mandated Identification and Reporting of Child Abuse and Maltreatment/Neglect coursework.

Children and Family Services



Due to these changes, every person who is a mandated reporter and who has previously undergone this training must complete the new updated training by April 1, 2025. Mandated reporters in schools include: teachers, guidance counselors, psychologists, social workers, nurses, administrators or other school personnel required to hold a teaching or administrative license/certificate, and coaches.

Having recently completed the updated training, we found the information to be good reminders of current practices as well as useful updated information to support the work we do every day to help and support our students. As a result, in Hamburg, we are requesting the required training be completed by June 26, 2024. This will provide time to ensure we are all in compliance with the state, as it does appear to be taking an extended period of time for the information to be updated in TEACH accounts.

Directions for registering an account to take the virtual training are included below. Most people will likely fall under **New User Registration**, however, if you have previously established an Human Services Learning Center Account, there are directions linked for **Existing Users**.

Following the registration directions are included for launching the coursework. You do not need to complete the training in one session. It can be stopped and started at any time.

**Please note:** Hamburg does not have any control over setting up accounts or resetting passwords. This would need to be done directly through the Human Services Learning Center (HSLC)

## REGISTERING FOR TRAINING

### NEW User Registration

- ✓ go to [Human Services Learning Center \(HSLC\)](#).
- ✓ click Create Account in the upper right corner
- ✓ enter your information into the form.
- ✓ Select **YES** for Self-Directed Mandated Reporter Training
- ✓ Check your email to validate your email address
- ✓ check your email for your username and temporary password.

If you are an existing HSLC user click here -->

Existing User

## SELF-DIRECTED TRAINING

- ✓ go to [Human Services Learning Center \(HSLC\)](#).
- ✓ log in with your username and password

Go To My Trainings

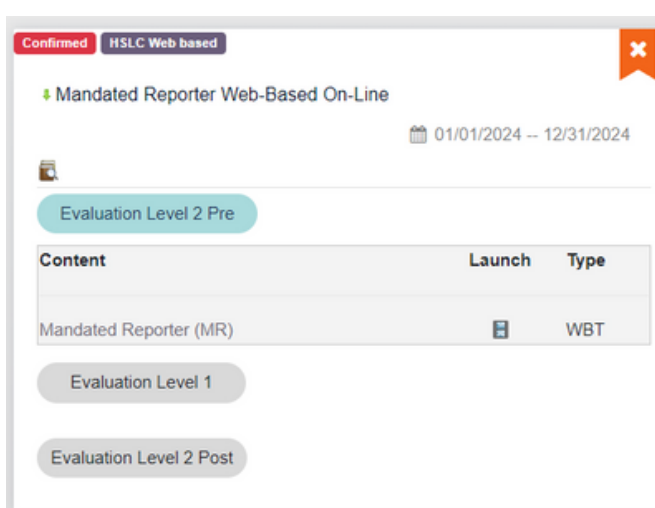
- ✓ select **Go To My Trainings**

01/01/2024 Mandated Reporter Web-Based On-Line  
12/31/2024

View Course Detail

Contact Provider

- ✓ click **View Course Detail**
- ✓ to launch the coursework, select **Eval. Level 2 Pre**
- ✓ continue through each section, **Eval. Level 1** and **Eval Level 2 Post**
- ✓ once completed, email your certificate of completion to:  
[ksylvester@hcsdk12.org](mailto:ksylvester@hcsdk12.org)



- ✓ HSLC is responsible for reporting your completed course to NYSED - **check your TEACH account** under Workshops to make sure it is updated **prior to 4/1/25**