

## Welcome to the Coaching Certification Process in the Hamburg Central School District!

In order to be a head coach, assistant coach, or volunteer coach in New York State, there are several requirements that must be fulfilled. Individuals are responsible for completing these requirements, completing the courses and certifications, paying the fees, supplying the district with copies of all completed certifications and reporting their progress.

The following requirements are for those coaches holding a valid NYS teacher or pupil personnel certification.

### 1. Fingerprinting

Hamburg Central School District will require your SS# in order to validate fingerprints on file with the NYS Education Department. NYS certified teachers/pupil personnel should already have fingerprints on file with the NYS Education Department. If not, they will be required for coaching.

### 2. Workshops and Training Certifications *See details in Attachment A*

- a. Valid First Aid (Certification must match a title from the approved course list)
- b. Valid CPR/AED (Certification must match a title from the approved course list)
- c. Workshop: School Violence (SAVE)
- d. Workshop: Child Abuse
- e. Workshop: Dignity for All Students Act (DASA)
- f. Concussion Training
- g. Coursework: needed after 2<sup>nd</sup> year of coaching

***\*Workshops C, D & E should already be complete if NYSED certified.  
Hamburg CSD will require copies of your completed certificates.***



## Attachment A – Where to go for Workshops & Coursework

### Workshops & Trainings

\*Erie 1 BOCES is a great resource for finding workshop information.

\*Visit their site at [e1b.org](http://e1b.org) and follow the tabs for *Instructional Support*, *Certification*, *Workshops*

The following links take you to a list of other approved providers for each training.

Child Abuse Workshop- <http://www.op.nysed.gov/training/caproviders.htm#h>

School Violence (SAVE) Workshop -

<http://www.p12.nysed.gov/sss/ssae/schoolsafety/save/svpiproviders.html>

Dignity for All Students Act (DASA) Training – link to list of approved providers

<http://www.highered.nysed.gov/tcert/certificate/dasa-applicant.html>

First Aid and CPR/AED – Hamburg Central School District has approved instructors that provide certification for our coaching staff prior to each athletic season

Concussion Training – School district requirement (link to training video will be provided)

\*Coursework will be needed after your 2<sup>nd</sup> year of coaching.

### **Coursework** **Two Options-read carefully**

Coursework Option 1: In class instruction through Erie 1 BOCES

Contact: Chris DeMarco, CAA Office: 821-7091

- a. Philosophy, Principals & Organization of Athletics in Education (*within 2 years of initial license*)
- b. Health Sciences Applied to *Coaching* (*within 5 years of initial license*)
- c. Theory & Techniques of Coaching (*within 5 years of initial license*)

**Important:** Once a coach begins classes using Option 1, he/she must continue with Option 1 and cannot switch to Option 2

Coursework Option 2 – Online through National Federation of High Schools (NFHS)

[www.nfhslearn.org](http://www.nfhslearn.org)

- a. Accredited Interscholastic Coach (AIC Level 1) (*within 2 years of initial license*)
- b. [https://nfhslearn.com/home/aic\\_certification](https://nfhslearn.com/home/aic_certification)
- c. Certified Interscholastic Coach (CIC Level 2 with internship hours) (*within 5 years of initial license*)

**COURSES ACCEPTED AS MEETING THE COACHES'  
FIRST AID REQUIREMENT  
Revised February 2020**

FIRST AID – All cards and/or certificates must be renewed per certifying agency requirements

COMPLETELY ONLINE COURSES ARE NOT ACCEPTED. ALL COURSES MUST INCLUDE HANDS ON LEARNING.

Please note- Review courses are only accepted with proof of taking initial course. Participant must possess a current certificate(s) (or equivalent) in order to take a review course. Challenge courses are not accepted by NYSED.

**1. NYS State Education Department**

An approved agency that offers First Aid using the SED course outlines and time requirements: 12 hours initial; 5.5 hours update (valid for 3 years) <http://www.nysed.gov/curriculum-instruction/approved-coaching-courses-information> (- Click on Toolkit, then on Approved Coaching Courses)

**2. American Red Cross Core Courses (additional course modules may be on card, but only the core course is considered for acceptance)**

- Emergency Medical Response
- Lifeguarding
- Responding to Emergencies First Aid
- Responding to Emergencies Adult and Child First Aid/CPR/AED
- Responding to Emergencies Adult and Pediatric First Aid/CPR/AED
- Shallow Water Lifeguarding (up to 5 ft)

**3. American Safety & Health Institute (ASHI)**

- Advanced First Aid

**4. Emergency Care & Safety Institute (ECSI)**

- Advanced First Aid, CPR, and AED
- Sports First Aid and Injury Prevention-NYS Coaches
- Wilderness First Aid

**5. National Safety Council**

- Advanced First Aid, CPR, and AED

**6. NYS Department of Health (DOH) Bureau of Emergency Medical Services**

- Certified First Responder

**\*THE FOLLOWING PROFESSIONALS do not need to submit a valid First Aid course certificate as part of their coaching license application. However, they will need to submit a valid CPR/AED certificate for their application\*:** a. Certified Emergency Medical Technicians (EMT) and Paramedic, b. Fire & Police Officers (full time)

**\*Individuals holding a NYS PROFESSIONAL LICENSE issued by the Office of the Professions in any of the medical fields identified below can meet the NYS First Aid requirement by submitting verification of their license registration and provide either a current letter of employment or verification of any current first aid course. They will also need to submit a valid CPR/AED certificate for their coaching license application.** a. All Nurses (RN, LPN, NP), b. Physician – Physician Assistant (MD, DO), c. Certified Athletic Trainer (ATC), d. Dentists (Includes Oral and Maxillofacial Surgeons), e. Physical Therapists, f. Optometrists



**COURSES ACCEPTED AS MEETING THE COACHES'  
CPR/AED REQUIREMENT  
Revised February 2020**

**CARDIOPULMONARY RESUSCITATION (CPR)/ AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) –**

**All cards and/or certificates must be renewed per certifying agency requirements  
COMPLETELY ONLINE COURSES ARE NOT ACCEPTED. ALL COURSES MUST INCLUDE HANDS ON LEARNING.**

**Please note- Review courses are only accepted with proof of taking initial course. Participant must possess a current certificate(s) (or equivalent) in order to take a review course. Challenge courses are not accepted by NYSED.**

**1. NYS State Education Department**

An approved agency that offers CPR using the NEWSED course outline and time requirements: 2.5 hours initial; 1.5 hours update (must be renewed every 2 years to be valid) check out <http://www.nysed.gov/curriculum-instruction/approved-coaching-courses-information> - Click Toolkit, then on Approved Coaching Courses)

**2. American Heart Association Courses (AHA) Core Courses- May include RQI credentials in addition to core course name**

- Advanced Cardiac Life Support (ACLS)
- Basic Life Support (BLS)
- Heartsaver CPR/AED (title may include pediatric, K-12 schools, or first aid)

**2. American Aquatics and Safety Training**

<u>Course Name</u>	<u>Certificate Name</u>
○ Lifeguarding	Lifeguard, CPR/AED, First Aid
○ Lifeguarding, Waterfront	Lifeguard, Waterfront, CPR/AED, First Aid
○ Shallow pool lifeguarding	Shallow pool lifeguard, CPR/AED, First Aid
○ Lifeguarding Recertification	Lifeguard, CPR/AED, First Aid Recertification
○ Lifeguarding, Waterfront Recertification	Lifeguard, Waterfront, CPR/AED, First Aid Recertification
○ Shallow pool lifeguarding Recertification	Shallow pool lifeguard, CPR/AED, First Aid Recertification
○ CPR/AED	CPR/AED for BLS providers
○ CPR/AED	CPR/AED for Professionals
○ CPR/AED	CPR/AED for lifeguards
○ CPR/AED, First Aid	CPR/AED, Advanced First Aid

**3. American Red Cross Core Courses (additional course modules may be on card, but only the core course is considered for acceptance)**

- Adult CPR/AED (Note: For High School level coaches only)
- Adult & Child CPR/AED
- Adult & Pediatric CPR/AED
- Basic Life Support for Health Care providers (BLS)
- CPR/AED for Professional Rescuers and Health Care Providers
- CPR/AED for Professionals (title may or may not include the term "rescuer")
- Emergency Medical Response
- Lifeguarding/First Aid/CPR/AED
- Responding to Emergencies Adult First Aid/CPR/AED ( Note: for High School level coaches only)
- Responding to Emergencies Adult and Child First Aid/CPR/AED
- Responding to Emergencies Adult and Pediatric First Aid/CPR/AED
- Shallow Water lifeguarding (up to 5 ft)/First Aid/CPR/AED

**COURSES ACCEPTED AS MEETING THE COACHES'  
CPR/AED REQUIREMENT  
Revised February 2020**

**4. American Safety & Health Institute (ASHI)**

- Adult CPR/AED (For High School level Coaches only); Adult and Child CPR/AED; or Adult, Child and Infant CPR/AED

**5. Emergency Care & Safety Institute (ECSI)**

- First Aid, CPR and AED
- Health Care Provider CPR & AED
- Sports First Aid & Injury Prevention-NYS Coaches

**6. National Safety Council (NSC)**

- Adult and Child CPR & AED ; or Adult, Child and Infant CPR/AED
- Advanced First Aid, CPR, and AED
- BLS Healthcare and Professional Rescuer

**6. ProTrainings**

- Adult, Child, and Infant CPR/AED
- Adult, Child, and Infant, Pediatric CPR/AED & First Aid
- Adult CPR/AED
- Healthcare Provider (BLS) Adult, Child and Infant CPR/AED Adult, Child, and Infant CPR/AED + First Aid
- Adult CPR/AED + First Aid
- Healthcare Provider (BLS) Adult, Child, Infant CPR/AED + First Aid

**7. Starguard Elite**

- Starguard Lifeguarding

**8. NYS Department of Health**

- (DOH) Bureau of Emergency Medical Services Certified First Responder