



## **HAMBURG CENTRAL SCHOOL DISTRICT NOTICE OF VACANCY**

**TYPE OF POSTING:** EXTERNAL DISTRICT POSTING

**POSTING DATE:** 5/21/20

**POSTING EXPIRATION** 5/28/20

### **SENIOR CLERK TYPIST-FULL-TIME Provisional, Competitive Permanent Employee works 12-Months of Year**

**Location:** HPER (Health, Phys Ed, Recreation Office), HHS

**ELIGIBILITY:** “Must currently hold the civil service title Senior Clerk Typist as a permanent title or be hired provisionally with the requirement to take the next Sr. Clerk Typist civil service exam and be reachable”

**COMPENSATION:** \$15.45/hr.

**EFFECTIVE DATE:** AS SOON AS POSSIBLE

**APPLICATION:** Please submit on an on-line application using the WNYRIC Applicant Tracking System, [www.wnyric.org/application](http://www.wnyric.org/application) and include the uploaded documents listed below as attachments to your electronic application:

1. Letter of Interest
2. Resume
3. Three Letters of Reference