



HAMBURG CENTRAL SCHOOL DISTRICT NOTICE OF VACANCY

TYPE OF POSTING: EXTERNAL DISTRICT POSTING

POSTING DATE: 2/10/20

POSTING EXPIRATION 2/24/20

SENIOR CLERK TYPIST-FULL-TIME Provisional, Competitive Permanent Employee works 12-Months of Year

Location: UPES

ELIGIBILITY: “Must currently hold the civil service title Senior Clerk Typist as a permanent title or be hired provisionally with the requirement to take the next Sr. Clerk Typist civil service exam and be reachable”

COMPENSATION: \$15.45/hr.

EFFECTIVE DATE: AS SOON AS POSSIBLE

APPLICATION: Please submit on an on-line application using the WNYRIC Applicant Tracking System, www.wnyric.org/application and include the uploaded documents listed below as attachments to your electronic application:

1. Letter of Interest
2. Resume
3. Three Letters of Reference