



ARTICLE VII MEETING

Meeting Agenda & Minutes

Facilitator:	Sara Merritt	Date:	9-11-19
Timer:		Time:	1:00-3:00
Recorder: Sara Merritt		Location	HAB-A
Group Members:	Amy Takacs, Scott Weidmann, Robin Bartoo, Kelly Murray, Colleen Kaney, Michael Gallagher, Brent Jordan, Jackie Pepper, Kaitlin Sylvester		

AGENDA ITEMS

AGENDA ITEM DESCRIPTION		D1, D2, D3	TIME ALLOTTED
1.	Substitute guidelines		
<p>Notes: The committee discussed the substitute teacher handbook that the District is currently work under. The committee will review and update the handbook at our October Article VII meeting. Current wages are:</p> <p>Uncertified subs: \$90.00 per day</p> <p>Day to day subs- \$100 per day</p> <p>Day to day retired teacher sub :\$120 per day</p> <p>Long term sub: after 20 days \$110</p> <p>Regular Sub- consistently for 5 months -step 1 following the person you are subbing for has handed in their paperwork stating they will be out that long</p>		<p>Action:</p> <p>Kaitlin will send the handbook out to be reviewed by members before October meeting.</p> <p>Colleen will get rates from other districts to share in the future</p>	
2.	APPR		
<p>Notes: The state has changed the requirements for the student performance score. We no longer can utilize the 3-8 testing. Brent and Scott will work together to complete new state paperwork to have all teachers student performance score be covered under the "big 5" (regents exams).Following the completion of the paperwork Scott will bring updated changes to contract committee and then to the HTA for a vote.</p>		<p>Action: Scott and Brent will complete state paperwork to update our APPR plan</p>	
3.	Creating a Visible Learning Classroom		
<p>Notes: The committee unanimously voted yes to add the course to our approved list of courses</p>		<p>Action:</p> <p>Colleen will add course to the approved list</p>	
4.	Function of Article VII		



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Notes: It was decided that Article VII committee would follow the SDM process. We will now have a note taker and time keeper that will be a different person from the facilitator. Agenda items will still be sent to the facilitator by the Thursday before the meeting to determine if there will be a meeting.		Action: Sara will utilize a new template for agenda and minutes	
5.	Furniture		
Notes: Amy thanked the district for purchasing the new furniture that we have received. She voiced concern that budgets were not given to building principals to replace all the furniture that was removed from rooms. There is concern over supporting modern learning and visible learning if furniture that was utilized to support these initiatives were removed and not replaced.		Action: Continue to work through meeting safety requirements with furniture while also meeting our District commitments in the Strategic and Building Plans	
6.	Caseloads		
Notes: Caseloads of general education and special education teachers getting larger was brought to the group by Amy. The board guidelines for classroom K-2 is 22 kids and grades 3-5 is 28 kids. A special education teacher at the elementary level could possibly have up to 24 students(28 students with a variance) on their caseload. Their caseload is based on what grade level they are assigned. Middle School and High School case managers are assigned differently as students see multiple special education teachers in a day. The high school made some adjustments last year from consultant teacher to ICT teacher to balance this. out.		Action: Continue to educate all staff in different models ICT, ICT and why we use certain models	
7.	Building Committee		
Notes: Building committee meeting should be happening with principals. Please try to make a set day each month for these meetings to happen. Staff should not feel that they have to wait for the monthly meeting to address concerns with principals. Please feel comfortable to contact them when the building problem arises.		Action: Colleen will send a reminder to administrators regarding building committee meeting monthly	
8.			
Notes:		Action:	